

## 2017 Tumwater Town Center Farmers Market Association Vendor Application & Contract

### Instructions:

Please read through before completing! Stall fees are nonrefundable.

We will require all documentation for permits, licensing and insurance to be received before you can attend as a vendor. If they are not submitted with this application please note how and when they will be provided.

Complete all information including and check boxes.

Full payment for full season vendors is due with this application (\$140/\$150). (Only Daily Vendors can pay the application fee and the first day.)

Vendor Name \_\_\_\_\_ Owner \_\_\_\_\_  
 On-Site Representative \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Farm/Business Name \_\_\_\_\_ UBI# \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Physical Location \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Office Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_  
 E-mail \_\_\_\_\_ Web Site \_\_\_\_\_

### A. FARM VENDORS (Includes value-added and/or processed goods using your own farm products)

Types of Products:  Produce  Meat/Dairy  Nursery  Honey  Other  **WIC/FMNP Certified**

List all crops or items you intend to sell (or attach a list)

Dates of Availability:


**Do you produce all of these products yourself?**  Yes  No (Resale of farm products is generally prohibited at the Tumwater Market. If you are interested in offering a limited number of resale products, please contact the Market Manager.)

**Are your products grown organically?**  No  Yes *If yes, please include copy of organic certification.*

**Offering samples?**  Yes  No *If yes, you must contact the Thurston County Health Department for regulations.*

Request to have a vehicle on site? Please provide make, model and license #'s \_\_\_\_\_

*Please note: For safety reasons no vehicles will be allowed to enter the market area after 9:30 am.*

### B. PROCESSOR VENDORS (Food products you produce but NOT using your own farm products for ingredients)

Types of Product:  Baked goods  Preserved goods  Personal care products  Other

Describe all items you intend to sell (or attach a list)


**Offering samples?**  Yes  No *If yes, you must contact the Thurston County Health Department for regulations.*

**C. CRAFTERS & ARTISAN VENDORS**

Describe all items you plan to sell. All items must be crafted/created by seller. Absolutely no resale items are allowed. New vendors must have all items screened by the Market Manager in advance of selling.

Items (or attach a list)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**D. PREPARED FOOD VENDORS** (restricted to three)

Thurston County Health Department has permits and regulations required for you to sell at farmers markets. You must obtain the proper permits before you sell. They inspect for compliance on opening day. Be ready.

Menu Items (Or attach a menu list)

Price

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

No new food items may be added without permission from the Market Manager.

Do you require electricity? If yes, please describe appliances or devices requiring electricity and the total amps needed for each. \_\_\_\_\_

**E. ALL VENDORS**

List all other markets where you will be selling in 2017 \_\_\_\_\_

Family members or employees who might sell for you \_\_\_\_\_

Please provide a Certificate of Insurance with Tumwater Town Center Farmers Market named as additional insured. (Cut flower, plants vendors, and artisans please see Vendor Rules.)

Please provide a copy of your City of Tumwater Business License\*

**\*Per RCW36.71.090, Farmer, growers, gardeners, etc., selling own produce are exempt from City business licenses. Please refer to <http://mrsc.org/mc/rcw> to verify your qualification.**

**F. TUMWATER MARKET DATES 2017**

- Attending all market days
- Only** attending on dates circled below:  
May: 3 10 17 24 31 June: 7 14 21 28 July: 6 12 19 26 August: 2 9 16 23 30 September: 6 13 20 27
- Attending all market days **EXCEPT** on dates circled below:
- May: 3 10 17 24 31 June: 7 14 21 28 July: 6 12 19 26 August: 2 9 16 23 30 September: 6 13 20 27

## G. MARKET ATTENDANCE

The No-Show List: Identifying non-attending dates in advance (above) and/or notifying the Market Manager at least four days prior (by Saturday) excuses you from the No-Show List. Weather related product harvest and/or equipment restrictions, as well as exceptional circumstances will be considered. Please read more detail in the Vendor Rules.

Additionally, booths not occupied by 9:30 am on any given market day will be considered a No-Show listing. Don't arrive late! After 9:30 am no vehicles will be allowed to drive into the market area.

## H. VENDOR FEES

Stall Fee Farmers: \$10/day or \$125 for the entire season (\$200 for double stall) plus daily commission

Stall Fee Non-Farm Vendors: \$ 15/day or \$135 for entire season plus daily commission

Daily Commission Rates: 6% farmers, 8% processors, and 10% artisan & prepared food vendors.

Application Fee (non-refundable): \$15 for all vendors

### IMPORTANT!!

**Full season vendors: Your full season fees are due with this application (no exceptions) and must be sent prior to the opening day. Daily rate vendors: Your first day stall fee and the non-refundable application fee must accompany this application.**

### Please enter the amounts that you are submitting

Full season stall fee: Farmer vendor \$125, all others \$135 . . . . . \$ \_\_\_\_\_

Double booth (available on a case by case basis): \$75 additional . . . . . \$ \_\_\_\_\_

First day stall fee (**for daily users only**): . . . . . \$ \_\_\_\_\_

Non-refundable Application Fee . . . . . \$ 15 (required by all applicants)

**Total due with this application** \$ \_\_\_\_\_

## Releases

Upon request, may we give someone from the public your business contact information?  Yes  No

May we publish photos of you and/or your booth on our web site or Facebook page?  Yes  No

## Agreements - You must agree and check all boxes

- I have read and understand the ***Tumwater Town Center Farmers Market 2017 Vendor Rules*** and agree to the terms and conditions outlined in that document.
- I agree to accurately report my total gross sales each week and that I will pay applicable stall fees and/or commissions weekly.
- I understand that if I do not pay what I owe each week I will be assessed a late charge of \$15 payable before setting up for the following week's market.
- I shall indemnify, keep, and save harmless the Tumwater Town Center Farmers Market and the City of Tumwater from any and all claims and demands, whether for injuries to persons, or loss of life, or damage to property, on or off the premises, arising out of the use or occupancy of the premises and shall defend at my expense any action brought against the Tumwater Town Center Farmers Market or City of Tumwater by my acts or omissions.

Vendor Name (please print) \_\_\_\_\_

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

Business Name \_\_\_\_\_

**RETAIN A COPY FOR YOUR RECORDS - Please Remit to:**

Tumwater Town Center Farmers Market

855 Trospen Rd SW #108-219 • Tumwater, WA 98512

Questions? Contact Market Manager, 360-464-5879 or [manager@tumwaterfarmersmarket.org](mailto:manager@tumwaterfarmersmarket.org)

**For Market Use Only**

**Date Application Received** \_\_\_\_\_

**Approved**  **Rejected - Reason** \_\_\_\_\_

**Removed from market** **Date** \_\_\_\_\_ **Reason** \_\_\_\_\_